

FAQ – Invoicing of Deposits for CSI5*/CSI4* Events

31.01.2023

Dear National Federations,

As there are already many CSI4*/5* Events entered in the FEI Calendar for 2024 and beyond, we have received questions from National Federations regarding the invoicing procedure for these Events.

We wish to remind you that in accordance with Art. 112 and Appendix K of the FEI General Regulations, the invoicing of the Calendar Application Deposits of CSI5* and CSI4* Events taking place as of 01 January 2024 is issued "upon receipt of the Calendar Application".

Reminder: NFs have until 01 May 2023 to enter applications for CSI5* Events in the FEI Calendar for 2024.

In order to address queries and allow NFs to clearly inform their Organisers, please see below the answers to the most Frequently Asked Questions:

1. What is the amount of the Deposit going to be?

CALENDAR APPLICATION DEPOSIT	
5*:	CHF 10'000
4*:	CHF 5'000

The Calendar Application Deposit paid in relation to an Event will be credited against the related Organising Dues payable to the FEI after that Event has taken place.

2. Is the Deposit reimbursed if the Event is cancelled?

If the Event is cancelled (other than by reason of a Force Majeure Event), the FEI will retain the Calendar Application Deposit and it will not be credited against the Organising Dues.

3. My Event is already included in the Calendar. When will I receive the invoice for the Deposit?

Events	Invoice issued
2024/2025 Events already included in the FEI Calendar on 31 March 2023	Early April 2023
2024/2025 Events added as of 01 April 2023	On a monthly basis
2026 Events already included in the FEI Calendar on 31 March 2024	Early April 2024
2026 Events added as of 01 April 2024	On a monthly basis

The invoice is to be paid within 30 days.

4. *What happens with Late Date Applications?*

The Deposit will be invoiced shortly after the Application is received with the same deadline for payment.

Reminder: Deadlines for Late Date Applications can be found on [FEI Documents](#).

5. *What happens if the Deposit is not paid?*

The FEI Secretary General may take appropriate action including the removal of the Event if the applicable Calendar Application Deposit has not been paid by the NF or by the NF advising the FEI that the Organiser has not paid the deposit.

Should you have any questions related to the FEI Calendar, please do not hesitate to contact Guillaume Dolivo: calendar@fei.org.

Should you have any questions related to the invoicing, please do not hesitate to contact Lea Pasqualone: lea.pasqualone@fei.org.

FEI – 31 January 2023