

EVENTING

EDUCATION SYSTEM

1st Edition, effective 01.01.2023

The requirements detailed in this document need to be read in combination with the Transition Period Document, valid until 14.12.2023.

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Education System for FEI Eventing Officials

Overview

The Education System for FEI Eventing Officials provides a series of learning experiences that are based on the FEI Rules and Regulations and their application at international equestrian Events. It aims at ensuring that all accredited Officials apply a consistent approach to Eventing matters at all FEI Events, keeping the welfare of the Horse at the heart of their practice at all times.

The career pathway offered to FEI Eventing Officials is gradual. It starts with a common core and follows with a progressive specialisation towards the various official functions and their associated levels. FEI Eventing Officials are first listed as Level 1 Officials (Judge, Steward, Course Designer and Technical Delegate) and may then complete the requisite training and seek promotion to higher-level functions.

National Federations are responsible for the number of Eventing Officials needed in the country to develop the discipline of Eventing, formally recommend the application of National Officials, and follow up on their work during the year. National Federations should designate a Judge, a Steward, a Course Designer and a Technical Delegate to oversee the respective National Education Systems.

The FEI Eventing Department normally accepts the applicants put forward by the National Federations provided that the requisite criteria are met, and/or unless exceptional circumstances warrant otherwise. Should such a situation arise, the FEI Eventing Department will communicate its concerns directly to the relevant National Federation(s), and consult with them to reach a consensus.

FEI Eventing Officials must maintain up-to-date knowledge of relevant FEI Rules, Regulations and Horse welfare matters.

FEI Eventing Officials' competence and performance are regularly evaluated, and their status is reviewed annually by the FEI Eventing Department.

The FEI Eventing Committee and Department regularly review the Eventing Education System to adapt to the current rules and required standards.

Minimum Requirements for Eligibility to become an FEI Official

For their application to be considered, FEI Eventing Officials must:

- ✓ Have an appropriate level of English, both written and spoken.
- ✓ Be minimum 18 years of age.
- ✓ Be in good standing with their National Federation.
- ✓ Be familiar with the FEI General Regulations, FEI Eventing Rules, FEI Veterinary Regulations, and FEI Eventing Stewards Manual and Annexes.
- ✓ Accept the applicable Codes and Code of Conduct.
- ✓ Be formally recommended by their National Federation.

National Federations are responsible for informing the FEI Eventing Department of any Official who is not in good standing with the National Federation.

Event Participation

Lists of FEI Eventing Officials are available on the FEI website for the use of Organising Committees and other interested Stakeholders, and are updated on a daily basis. Only FEI Eventing Officials who are current with their status maintenance and report submission obligations will be listed, and may officiate at, or be appointed to FEI Events.

FEI Eventing Officials must abide by the applicable Code of Conduct and commit to act according to the principles, Rules and Regulations of the FEI.

FEI Eventing Officials' duties are outlined in their relative job descriptions. However, these documents do not substitute FEI Rules and Regulations.

Level 1 Eventing Judges

Requirements

Applicants wishing to be listed as a Level 1 Judge must:

- ✓ Achieve an English proficiency grade of A2 or higher.
- ✓ Be formally recommended by the National Federation.
- ✓ Have regular practice as a National Eventing Judge over a period of at least two years, and showing experience in XC and SJ Course evaluation.
- ✓ Be listed as a National Approved/qualified Dressage Judge at the level required to judge all the movements that the Eventing Dressage tests are made up of, i.e., working paces, leg yield, medium trot and canter, stretching in trot, free and extended walk, rein back, turn on the haunches, shoulder-in and half-pass in trot.
- ✓ Complete the online Eventing Foundation course.

For National Judges from NFs with an Equivalency System:

- ✓ Achieve an English proficiency grade of A2 or higher.
- ✓ Be formally recommended by the National Federation.
- ✓ Complete the online Eventing Foundation course.

Education

For National Judges:

- ✓ Pass the Level 1 Judges online course with examination.
- ✓ Pass an online interview with Course Directors after having passed the Level 1 Judges online course.

For National Judges from NFs with an Equivalency System:

- ✓ Pass an online interview with Course Directors.

Status

- ✓ On passing the Level 1 examination(s) and fulfilling all requirements, participants are listed as Level 1 Judges in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 1 Judges may take on the following roles at FEI Events:

- ✓ Ground Jury Member at CCI1-2* / CCI3* S

Maintenance

To maintain status, Level 1 Judges must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three years.
- ✓ Have officiated as a Level 1 Judge at least at three (3) CCIs, of which at least one (1) must be Long Format Competition, within three years*.

*condition not applicable for the initial three years of officiating at Level 1.

The function of a Level 1 Judge who has not fulfilled one of the maintenance requirements by 15 December annually will be closed.

Details on how to re-enter the system can be found [here](#).

Level 2 Eventing Judges

Requirements

Level 1 Judges wishing to be listed as a Level 2 Judge must:

- ✓ Achieve an English proficiency grade of B1 or higher.
- ✓ Have held a Level 1 Judge status for at least two years.
- ✓ Officiate as a member of the Ground Jury at a minimum of five (5) CCI1*, 2* or 3*, at least one (1) CCI must be a Long Format Competition, within three years.
Officials will need to provide two (2) positive evaluations on their active officiating as Ground Jury member. Kindly refer to the section dedicated to [Evaluations](#) at the end of the document to know the requirements.
- ✓ Be listed as a National Approved/qualified Dressage Judge at the level required to judge all the movements that the Eventing Dressage tests are made up of, i.e: collection and extension in all gaits, stretching in canter, shoulder-in, trot and counter canter, flying changes, trot and canter half-passes, walk pirouette and turn on the haunches.

National Judges from NFs with an Equivalency System wishing to be listed as a Level 2 Judge must:

- ✓ Be formally recommended by the National Federation.
- ✓ Achieve an English proficiency grade of B1 or higher.
- ✓ Complete the online Eventing Foundation course.
- ✓ Pass the online Level 1 Judges Equivalency Examination.

Education

For Level 1 Judges:

- ✓ Pass a Level 2 Judges in-person course with examination.
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.
- ✓ Have experience in Cross Country course evaluation, knowledge of Eventing Risk Management, dispute resolution and disciplinary matters:
 - The Level 1 Judge will shadow/pair with a senior Judge and attend the official course walk and the Cross Country day including debrief. The senior Official will complete an evaluation.

For National Judges from NFs with an Equivalency System:

- ✓ Pass a Level 2 Judges in-person course with examination.
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 2 examination(s) and fulfilling all requirements, participants are listed as Level 2 Judges and as Level 2 Stewards in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 2 Judges may take on the following roles at FEI Events:

- ✓ Ground Jury Member at CCI1-3* / CCI4* S
- ✓ President of the Ground Jury at CCI1-3*

Maintenance

To maintain status, Level 2 Judges must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course every three years.
- ✓ Have officiated as a Level 2 Judge at least at three (3) CCIs, of which one (1) must be of Long Format, within three years*.

*condition not applicable to Equivalency Officials for the initial three years of officiating.

The function of a Level 2 Judge who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level.

Re-entering the system at the previous level will be addressed on a case by case basis, and details on how to re-enter the system can be found [here](#).

Level 3 Eventing Judges

Requirements

Level 2 Judges wishing to be listed as a Level 3 Judge must:

- ✓ Achieve an English proficiency grade of B2 or higher.
- ✓ Have held a Level 2 Judge status for a minimum of two years.
- ✓ Officiated as a Judge at a minimum of 8 (eight) CCIs in the last three years, of which at least :
 - One (1) must be a Long Format Competition;
 - One (1) must be outside of home country;
 - Two (2) as PGJ including one (1) at CCI3*.
- ✓ Three (3) positive reports of shadow-judging at PSG Dressage Competitions, with a senior Dressage Judge.

Education

- ✓ Have two (2) positive evaluations as Ground Jury member at CCI4*. Kindly refer to the section dedicated to [Evaluations](#) at the end of the document to know the requirements.
- ✓ Pass a Level 3 Judges in-person course with examination.
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 3 examination(s) and fulfilling all requirements, participants are listed as Level 3 Judges in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 3 Judges may take on the following roles at FEI Events:

- ✓ Ground Jury Member at CCI1-5* / Championships 1-4*
- ✓ President of the Ground Jury at CCI1-4* / Championships 1-3*

Maintenance

To maintain status, Level 3 Judges must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three years.
- ✓ Have officiated as a Level 3 Judge at least at four (4) CCIs, of which one (1) must be of Long Format, within three years.

The function of a Level 3 Judge who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level.

Re-entering the system at the previous level will be addressed on a case by case basis and details on how to re-enter the system can be found [here](#).

Level 4 Eventing Judges

Requirements

Level 3 Judges wishing to be listed as a Level 4 Judge must:

- ✓ Achieve an English proficiency grade of C1 or higher.
- ✓ Be an active Level 3 Judge for a minimum of three years.
- ✓ Be in good standing with the FEI.

The following officiating experience has to be achieved prior to the application:

- ✓ Acting as PGJ at five (5) CCI 3*/4* Events in the last three years and of which at least:
 - One (1) must be Long Format;
 - Two (2) must be outside their home country.
- ✓ Officiated at least at one (1) Championship in the last five years.

Education

- ✓ Pass the Level 4 Judges blended learning programme with examinations:
 - Have two (2) positive evaluations as Ground Jury member at CCI4* or CCI5*. Kindly refer to the section dedicated to [Evaluations](#) at the end of the document to know the requirements.
 - The online Level 4 Judges examination.
 - The online interview.
 - An in-person course of three (3) days for those who have passed the Level 4 Judges online examination.

The objective of this interactive course is to enhance the participants' communication and interpersonal skills. This will allow them to officiate at International Events more effectively, while ensuring rule compliance and technical requirements at the highest level.

Through theory and action learning, participants will enhance their abilities to look, act and sound calm and confident, achieve greater credibility and project a commanding presence.

Participants will acquire the awareness, motivation and skills to improve their decision-making process and obtain the desired outcomes with less conflict.

- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 4 final blended learning programme with examination(s) and fulfilling all requirements, participants are listed as Level 4 Judges in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 4 Judges may take on the following roles at FEI Events:

- ✓ Ground Jury Member at all levels of International Competition.
- ✓ President of the Ground jury at all levels of International Competition

Maintenance

To maintain status, Level 4 Judges must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three years.
- ✓ Have officiated as a Level 4 Judge at least at six (6) CCIs within the previous three years, with a minimum of one (1) CCI1*-CCI3* Event/s, and one (1) CCI-L.
- ✓ Have been positively assessed at least once whilst officiating as Level 4 Judges at CCI4*-L or CCI*5 within three years.

The function of a Level 4 Judge who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level.

Re-entering the system at the previous level will be addressed on a case by case basis, and details on how to re-enter the system can be found [here](#).

Level 1 Eventing Stewards

Requirements

Applicants wishing to be listed as a Level 1 Steward must:

- ✓ Achieve an English proficiency grade of A2 or higher.
- ✓ Be formally recommended by the National Federation.
- ✓ Be an active National Eventing Official, or Eventing Licensed Trainer, showing experience at national Eventing Events.
- ✓ Complete the online Eventing Foundation course.
- ✓ Be fit to officiate.

National Stewards from NFs with an Equivalency System wishing to be listed as a Level 1 Steward must:

- ✓ Achieve an English proficiency grade of A2 or higher.
- ✓ Be formally recommended by the National Federation.
- ✓ Complete the online Eventing Foundation course.
- ✓ Be fit to officiate.

Education

For National Stewards:

- ✓ Pass the Level 1 Stewards online course with examination.
- ✓ Pass an online interview with Course Directors after having passed the Level 1 online course.

For National Stewards from NFs with an Equivalency System:

- ✓ Pass an online interview with Course Directors.

Status

- ✓ On passing the Level 1 examination(s) and fulfilling all requirements, participants are listed as Level 1 Stewards in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 1 Stewards may take on the following roles at FEI Events:

- ✓ Assistant Steward at CCI1-4*
- ✓ Chief Steward at CCI1*

Maintenance

To maintain status, Level 1 Stewards must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course every three years.
- ✓ Have officiated as a Level 1 Steward at least at two (2) international Events (in any discipline) within three years*.

*condition not applicable for the initial three years of officiating at Level 1.

The function of a Level 1 Steward who has not fulfilled one of the maintenance requirements by 15 December annually will be closed.

Details on how to re-enter the system can be found [here](#).

Level 2 Eventing Stewards

Requirements

Level 1 Stewards wishing to be listed as a Level 2 Steward must:

- ✓ Achieve an English proficiency grade of B1 or higher.
- ✓ Have held a Level 1 Steward status for a minimum of one year.
- ✓ Have officiated as a Steward at a minimum of two (2) CCI's in the last three years.
- ✓ Be fit to officiate.

National Stewards from NFs with an Equivalency System wishing to be listed as a Level 2 Steward must:

- ✓ Achieve an English proficiency grade of B1 or higher.
- ✓ Be formally recommended by their National Federation.
- ✓ Complete the online Eventing Foundation course.
- ✓ Be fit to officiate.

Education

- ✓ Pass a Level 2 Stewards in-person course with examination.
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 2 examination(s) and fulfilling all requirements, participants are listed as Level 2 Stewards in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 2 Stewards may take on the following roles at FEI Events:

- ✓ Assistant Steward at CCI1-5* & Championships 1-5*.
- ✓ Chief Steward at CCI1-3*

Maintenance

To maintain status, Level 2 Stewards must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course every three years.
- ✓ Have officiated as a Level 2 Steward at least at two (2) international Events (in any discipline) within three years*.

*condition not applicable to Equivalency Officials for the initial three years of officiating.

Level 2 Stewards holding a Level 2,3,4 Judge and/or Technical Delegate function are exempted from their Level 2 Stewards maintenance.

The function of a Level 2 Steward who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level.

Re-entering the system at the previous level will be addressed on a case by case basis, and details on how to re-enter the system can be found [here](#).

Level 3 Eventing Stewards

Requirements

Level 2 Stewards wishing to be listed as a Level 3 Steward must:

- ✓ Achieve an English proficiency grade of B2 or higher.
- ✓ Have held a Level 2 Steward status for a minimum of two year.
- ✓ Have acted as a Level 2 Steward at least three (3) times in Eventing within the last three years, with at least:
 - One (1) time as a Chief Steward at a CCI.
 - One (1) time as an Assistant Chief Steward at a CCI4* or CCI5*.
 - Two (2) positive evaluations whilst officiating as a Level 2 Steward at different Eventing Shows. Kindly refer to the section dedicated to [Evaluation](#) at the end of the document to know the requirements.
- ✓ Be fit to officiate.

Education

- ✓ Pass a Level 3 Stewards in-person course with examination.
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 3 examination(s) and fulfilling all requirements, participants are listed as Level 3 Stewards in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. Art. 513.1/2/3/4/5, Level 3 Stewards may take on the following roles at FEI Events:

- ✓ Assistant Steward at CCI1-5* / Championships 1-5*
- ✓ Chief Steward at CCI1-4* / Championships 1-3*

Maintenance

To maintain status, Level 3 Stewards must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course every three years.
- ✓ Have officiated as a Level 3 Steward at least at four (4) international Events in any discipline, with at least one (1) CCI within three years.

The function of a Level 3 Steward who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level.

Re-entering the system at the previous level will be addressed on a case by case basis, and details on how to re-enter the system can be found further [here](#).

Level 4 Eventing Stewards

Requirements

Level 3 Stewards wishing to be listed as a Level 4 Steward must:

- ✓ Achieve an English proficiency grade of C1 or higher.
- ✓ Be in good standing with the FEI.
- ✓ Have two (2) positive evaluations whilst officiating as Chief Steward at different Eventing Shows. Kindly refer to the section dedicated to [Evaluation](#) at the end of the document to know the requirements.
- ✓ Be fit to officiate.

The following officiating experience has to be achieved prior to the application:

- ✓ Have officiated as Chief Steward or Assistant Chief Steward at five (5) different CCI4*/CCI5* Shows or CH2*/3*/4*/5*.

Education

- ✓ Pass the Level 4 Stewards blended learning programme with examination(s):
 - The online Level 4 Stewards examination.
 - The online interview.
 - An in-person course of three (3) days for those who have passed the Level 4 Stewards online examination.

The objective of this interactive course is to enhance the participants' communication and interpersonal skills. This will allow them to officiate at international Events more effectively, while ensuring rule compliance and technical requirements at the highest level.

Through theory and action learning, participants will enhance their abilities to look, act and sound calm and confident, achieve greater credibility and project a commanding presence.

Participants will acquire the awareness, motivation and skills to improve their decision-making process and obtain the desired outcomes with less conflict.

- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 4 final blended learning programme with examination(s) and fulfilling all requirements, participants are listed as Level 4 Stewards in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. Art. 513.1/2/3/4/5, Level 4 Stewards may take on the following roles at FEI Events:

- ✓ Assistant Steward at all levels of International Competition
- ✓ Chief Steward at all levels of International Competition

Maintenance

To maintain status, Level 4 Stewards must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three years.
- ✓ Have officiated as a Steward at least at four (4) international Events in any discipline, with at least one (1) CCI within the previous three years.

The function of a Level 4 Steward who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level.

Re-entering the system at the previous level will be addressed on a case by case basis, and details on how to re-enter the system can be found [here](#).

Level 1 Eventing Course Designers

Requirements

Applicants wishing to be listed as a Level 1 Course Designer must:

- ✓ Achieve an English proficiency grade of A2 or higher.
- ✓ Be formally recommended by the National Federation.
- ✓ Be listed as National Course Designer with regular practice for at least three years. The period is reduced to one year if the CD is an active Eventing International Athlete.
- ✓ Complete the online FEI Eventing Foundation course.

Education

- ✓ Pass the Level 1 Course Designers in-person course with examination (Course Designer Workshop).
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 1 examination(s), and fulfilling all requirements, participants are listed as Level 1 Course Designers in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 1 Course Designers may take on the following roles at FEI Events:

- ✓ Assistant Course Designer at CCI1-4* (not requested by ER but recommended to gain experience)
- ✓ Course Designer at CCI1-2*

Maintenance

To maintain status, Level 1 Course Designers must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three years.
- ✓ Have officiated as a Level 1 Assistant Course Designer or Course Designer at least at four (4) CCIs within 3 years*.

*condition not applicable for the initial three years of officiating at Level 1.

The function of a Level 1 Course Designer who has not fulfilled one of the maintenance requirements by 15 December annually will be closed.

Details on how to re-enter the system can be found [here](#).

Level 2 Eventing Course Designers

Requirements

Level 1 Course Designers wishing to be listed as a Level 2 Course Designer must:

- ✓ Achieve an English proficiency grade of B1 or higher.
- ✓ Be a Level 1 Course Designer for the last three years. The period is reduced to one year if the Course Designer is an active Eventing International Athlete
- ✓ Have officiated at a minimum of two (2) CCI2* in the last three years, and provide one (1) positive evaluation on their officiating as Course Designer. Kindly refer to the section dedicated to [Evaluations](#) at the end of the document to know the requirements.

National Course Designers from NFs with an Equivalency System wishing to be listed as a Level 2 Course Designer must:

- ✓ Achieve an English proficiency grade of B1 or higher.
- ✓ Be formally recommended by the National Federation.
- ✓ Complete the online Eventing Foundation course.

Education

For Level 1 Course Designers and National Course Designers from NFs with an Equivalency System:

- ✓ Pass a Level 2 Course Designers in-person course with examination.
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 2 examination(s) and fulfilling all requirements, participants are listed as Level 2 Course Designers in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 2 Course Designers may take on the following roles at FEI Events:

- ✓ Assistant Course Designer at CCI1-5* (not requested by ER but recommended to gain experience)
- ✓ Course Designer at CCI1-3*

Maintenance

To maintain status, Level 2 Course Designers must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three years.
- ✓ Have officiated as a Level 2 Course Designer or Assistant Course Designer at least at four (4) CCIs, and at least once as a Course Designer, within three years*.

*condition not applicable to Equivalency Officials for the initial three years of officiating.

The function of a Level 3 Course Designer who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level.

Re-entering the system at the previous level will be addressed on a case by case basis, and details on how to re-enter the system can be found [here](#).

Level 3 Eventing Course Designers

Requirements

Level 2 Course Designers wishing to be listed as a Level 3 Course Designer must:

- ✓ Achieve an English proficiency grade of B1 or higher.
- ✓ Have acted as an Assistant Course Designer at minimum two (2) CCI4*-S and one (1) CCI4*-L in the last five years.
- ✓ Have acted as a Course Designer at six (6) CCI3* courses, at minimum two different Shows, at least one (1) must be a Long Format Competition, within five years.
- ✓ Have experience as an Eventing Athlete riding at CCI3* level.
- ✓ Pair and work with a Mentor Course Designer

Education

- ✓ Provide two (2) positive evaluations on their officiating as Course Designer. Kindly refer to the section dedicated to [Evaluations](#) at the end of the document to know the requirements.
- ✓ Pass a Level 3 Course Designers in-person course with examination.
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 3 examination(s) and fulfilling all requirements, participants are listed as Level 3 Course Designers in the FEI Database.

It is reminded that all Course Designers designing a CCI4* for the first time must be mentored and shadowed by an experienced Level 3 or Level 4 Course Designer, as per Eventing Rules art. 512.3.2.

Regular consultation during the preparation phase is expected; it is recommended that the Mentor walk the course at least once.

Mentors are selected based on the following principles:

- Officiating records: six (6) CCI4* and/or CCI5* in at least two (2) different locations, including one (1) outside their home country in the last four years.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 3 Course Designers may take on the following roles at FEI Events:

- ✓ Assistant Course Designer at CCI1-5* / Championships (not requested by ER but recommended to gain experience)
- ✓ Course Designer at CCI1-4* / Championships 1-3*

Maintenance

To maintain status, Level 3 Course Designers must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three years.
- ✓ Have acted as a Level 3 Course Designer or Assistant Course Designer at least at four (4) CCI4*, with at least one (1) CCI4*-L within three years.
- ✓ Have been assessed at least once whilst officiating as Assistant Course Designer or Course Designer at CCI4* within three years; the evaluation will be completed by:
 - The Level 3 (or Level 4) TD and the Level 3 (or Level 4) CD of the same class when acting as Assistant CD.
 - The Level 3 (or Level 4) PGJ and the Level 3 (or Level 4) TD of the same class when acting as CD.

The function of a Level 3 Course Designer who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level.

Re-entering the system at the previous level will be addressed on a case by case basis, and the details on how to re-enter the system can be found [here](#).

Level 4 Eventing Course Designers

Requirements

Level 3 Course Designers wishing to be listed as a Level 4 Course Designer must:

- ✓ Achieve an English proficiency grade of B2 or higher.
- ✓ Be in good standing with the FEI.
- ✓ Pairing and working with a Mentor Course Designer

The following officiating experience has to be achieved prior to the application:

- ✓ Have acted as a Course Designer at minimum eight (8) CCI4* including at least four (4) CCI4*-L, within the last three years.

Education

- ✓ Pass the Level 4 Course Designers blended learning programme with examination(s):
 - Prove to fully understand and carry out the responsibilities of a Course Designer during Cross Country regarding the level of the Course as well as the Horse Welfare and Risk Management at Championship level (through evaluation whilst officiating as Course Designer at CCI4*-L). Kindly refer to the section dedicated to [Evaluations](#) at the end of the document to know the requirements.
 - The online Level 4 Course Designers examination.
 - The online interview.
 - An in-person course of three (3) days for those who have passed the Level 4 Course Designers online examination(s).

The objective of this interactive course is to enhance the participants' communication and interpersonal skills. This will allow them to officiate at international Events more effectively, while ensuring rule compliance and technical requirements at the highest level.

Through theory and action learning, participants will enhance their abilities to look, act and sound calm and confident, achieve greater credibility and project a commanding presence.

Participants will acquire the awareness, motivation and skills to improve their decision-making process and obtain the desired outcomes with less conflict.

- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 4 final blended learning programme with examination(s) and fulfilling all requirements, participants are listed as Level 4 Course Designers in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 4 Course Designers may take on the following roles at FEI Events:

- ✓ Assistant Course Designer at all levels of International Competition
- ✓ Course Designer at all levels of International Competition

Maintenance

To maintain status, Level 4 Course Designers must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three years.
- ✓ Have acted as a Level 4 Course Designer or Assistant Course Designer at least at eight (8) CCIs (4* or 5*), with a minimum of two (2) Long format within three years.
- ✓ Have acted as a Level 4 Course Designer or Assistant Course Designer at least at four (4) CCI* of lower international levels (CCI2* or CCI3*), within three years.
- ✓ Have been positively assessed at least once (1) whilst officiating as Level 4 CD at CCI4*-L or CCI*5 within three years; the evaluation will be completed by the Level 4 PGJ and the Level 4 TD of the same class.

The function of a Level 4 Course Designer who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level.

Re-entering the system at the previous level will be addressed on a case by case basis, and details on how to re-enter the system can be found [here](#).

Level 1 Eventing Technical Delegates

Requirements

Applicants wishing to be listed as a Level 1 Technical Delegate must:

- ✓ Achieve an English proficiency grade of A2 or higher.
- ✓ Be formally recommended by the National Federation.
- ✓ Be listed as an Eventing National Official or Eventing Athlete.
- ✓ Be Fit to Officiate
- ✓ Complete the online Eventing Foundation course.

Education

For National Eventing Official:

- ✓ Pass the Level 1 Technical Delegates online course with examination.
- ✓ Pass an online interview with Course Directors after having passed the Level 1 online course.

For Eventing Athletes not listed as national Eventing Official:

- ✓ Acting as Assistant Technical Delegate at two (2) different CCIs, with at least two (2) different Technical Delegates.
- ✓ Complete the online Eventing Foundation course.
- ✓ Pass the Level 1 Technical Delegates online course with examination.
- ✓ Pass an online interview with Course Directors after having passed the Level 1 online course.

Status

- ✓ On passing the Level 1 examination(s) and fulfilling all requirements, participants are listed as Level 1 Technical Delegates in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513/1/2/3/4/5, Level 1 Technical Delegates may take on the following roles at FEI Events:

- ✓ Assistant Technical Delegate at CCI1-3*
- ✓ Technical Delegate at CCI1* & CCI2*-S

Maintenance

To maintain status, Level 1 Technical Delegates must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three years.
- ✓ Have officiated as a Level 1 Assistant Technical Delegate or Technical Delegate at least at two (2) CCIs within three years*.

*condition not applicable for the initial three years of officiating at Level 1.

The function of a Level 1 TD who has not fulfilled one of the maintenance requirements by 15 December will be closed.

Details on how to re-enter the system can be found [here](#).

Level 2 Eventing Technical Delegates

Requirements

Level 1 Technical Delegates wishing to be listed as a Level 2 Technical Delegate must:

- ✓ Achieve an English proficiency grade of B1 or higher.
- ✓ Have held a Level 1 Technical Delegate status for a minimum of two years.
- ✓ Have officiated at least once (1) at a CCI2* in the last two years, and obtain one (1) positive evaluation, which must be achieved before attending an FEI Level 2 in-person course. Kindly refer to the section dedicated to [Evaluations](#) at the end of the document to know the requirements.
- ✓ Have officiated as an Assistant Technical Delegate at CCI2*-L or CCI3* Event, where they are not officiating as Technical Delegate.
- ✓ Be fit to officiate.

National Technical Delegates from NFs with an Equivalency System wishing to be listed as a Level 2 Technical Delegate must:

- ✓ Achieve an English proficiency grade of B1 or higher.
- ✓ Be recommended by the National Federation.
- ✓ Complete the online Eventing Foundation course.
- ✓ Pass the online Level 1 Technical Delegates Equivalency Examination.
- ✓ Has officiated as Assistant TD at CCI2*-L or CCI3* Event.
- ✓ Be fit to officiate.

Education

For Level 1 Technical Delegates and NFs with an Equivalency System:

- ✓ Pass a Level 2 Technical Delegates in-person course with examination
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 2 examination(s) and fulfilling all requirements, participants are listed as Level 2 Technical Delegates and Level 2 Stewards in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513/1/2/3/4/5, Level 2 Technical Delegates may take on the following roles at FEI Events:

- ✓ Assistant Technical Delegate at CCI1-5*
- ✓ Technical Delegate at CCI1-3*

Maintenance

To maintain status, Level 2 Technical Delegates must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three years.
- ✓ Have officiated as a Level 2 Technical Delegate at least at three (3) CCIs within three years*.

*condition not applicable to Equivalency Officials for the initial 3 years of officiating.

The function of a Level 2 Technical Delegate who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level.

Re-entering the system at the previous level will be addressed on a case by case basis, and details on how to re-enter the system can be found [here](#).

Level 3 Eventing Technical Delegates

Requirements

Level 2 Technical Delegates wishing to be listed as a Level 3 Technical Delegate must:

- ✓ Achieve an English proficiency grade of B2 or higher.
- ✓ Have officiated at least at three (3) CCI3*, one (1) of which must be Long Format, in the past three years.
- ✓ Have acted as an Assistant Technical Delegate to a Level 3 Technical Delegate (and above) officiating at a CCI4* (or CCI5*) competition in the past four years.
- ✓ Have officiated as a Technical Delegate or an Assistant Technical Delegate in at least one (1) CCI3* or higher level outside of home country in the last two years.
- ✓ Be fit to officiate.

Education

- ✓ Attend an FEI Eventing education module on frangible devices.
- ✓ Obtain two (2) positive evaluations, one (1) of which must be achieved before and one (1) after attending an FEI Level 3 in-person course. Kindly refer to the section dedicated to [Evaluations](#) at the end of the document to know the requirements.
- ✓ Pass a Level 3 Technical Delegates in-person course with examination.
- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 3 examination(s) and fulfilling all requirements, participants are listed as Level 3 Technical Delegates in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 3 Technical Delegates may take on the following roles at FEI Events:

- ✓ Assistant Technical Delegate at CCI1-5* / Championships 1-5*
- ✓ Technical Delegate at CCI1-4* / Championships: J-YR, YH, Regional, Continental

Maintenance

To maintain status, Level 3 Technical Delegates must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three years.
- ✓ Have acted as a Level 3 Technical Delegate at least at three (3) CCI3* (or higher) within three years, one (1) of which must of Long Format.
- ✓ Attend an FEI Eventing education module on frangible devices every three years.

The function of a Level 3 Technical Delegate who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level.

Re-entering the system at the previous level will be addressed on a case by case basis, and details on how to re-enter the system can be found [here](#).

Level 4 Eventing Technical Delegates

Requirements

Level 3 Technical Delegates wishing to be listed as a Level 4 Technical Delegates must:

- ✓ Achieve an English proficiency grade of C1 or higher.
- ✓ Be in good standing with the FEI.
- ✓ Obtain two (2) positive evaluations whilst officiating. Kindly refer to the section dedicated to [Evaluations](#) at the end of the document to know the requirements.
- ✓ Be fit to officiate.

The following officiating experience has to be achieved prior to the application:

- ✓ Have officiated in at least two (2) CCI4*-S in the past three years, and two (2) CCI4*-L within five years.
- ✓ Have acted as an Assistant Technical Delegate at a CCI5* Event OR work with a Level 4 Technical Delegate as Assistant at a World CH, Senior CH or Continental Games.
- ✓ Have officiated as a TD or Assistant Technical Delegate at least twice: one (1) time must be as Technical Delegate) at CCI4*-L or higher Event outside of home country in the last three years.

Education

- ✓ Pass the Level 4 Technical Delegates blended learning programme with examination(s):
 - The online Level 4 Technical Delegates examination.
 - The online interview.
 - An in-person course of three (3) days for those who have passed the Level 4 Technical Delegates online examination(s).

The objective of this interactive course is to enhance the participants' communication and interpersonal skills. This will allow them to officiate at international Events more effectively, while ensuring rule compliance and technical requirements at the highest level.

Through theory and action learning, participants will enhance their abilities to look, act and sound calm and confident, achieve greater credibility and project a commanding presence.

Participants will acquire the awareness, motivation and skills to improve their decision-making process and obtain the desired outcomes with less conflict.

- ✓ If an examination is not passed, the Official is given the opportunity of a re-attempt after one year.

Status

- ✓ On passing the Level 4 final blended learning programme with examination(s) and fulfilling all requirements, participants are listed as Level 4 Technical Delegates in the FEI Database.

Roles at FEI Events

According to FEI Eventing Rules Art. 513.1/2/3/4/5, Level 4 Technical Delegates may take on the following roles at FEI Events:

- ✓ Assistant Technical Delegate at all levels of International Competition
- ✓ Technical Delegate at all levels of International Competition

Maintenance

To maintain status, Level 4 Technical Delegates must:

- ✓ Pass a CES Online Assessment every year.
- ✓ Pass a CES Maintenance Course (in-person) every three years.
- ✓ Have acted as a Level 4 Technical Delegate at least at three (3) CCIs, one (1) of them must be of Long Format, within three years.
- ✓ Have been positively assessed at least once (1) whilst officiating as Level 4 Technical Delegate at CCI4*-L or CCI*5 within three years; the evaluation will be completed by the Level 4 P GJ and the Level 4 Course Designer of the same class.
- ✓ Attend an FEI Eventing Education module on frangible devices every three years.

The function of a Level 4 Technical Delegate who has not fulfilled one of the maintenance requirements by 15 December will be transferred down one level.

Re-entering the system at the previous level will be addressed on a case by case basis, and details on how to re-enter the system can be found [here](#).

Evaluations Protocol

Level 2 Eventing Judges

Evaluation Requirements for Transfer-up:

- a) Officials will need to provide two (2) evaluations on their active officiating as Ground Jury member, during the last 18 months. The FEI reserves the right to ask for an additional evaluation.
- b) The evaluations must be completed by the President of Ground Jury (of the same class) at the time/conclusion of the Event, and must be positive for consideration. The Assessors will discuss the outcome of their officiating before sending the document to the FEI. If the evaluation is negative, comments from the TD and/or CD should be included in the evaluation.
- c) The President of the Ground Jury should not be assessing more than one Ground Jury member per category/level of competition.

Please do remember that Assessors are providing evaluations on top of their Official's duties, at their discretion.

Evaluation Protocol:

- a) Level of Competition: CCI3* S.
- b) Assessors:
 - i. if of the same nationality => must be of Level 3
 - ii. if of different nationality => must be of Level 2 at minimum
- c) It is the responsibility of the Official to contact the Assessor prior to the Event, and provide them with the necessary document. [Back to L2 Judge](#)

Level 3 Eventing Judges

At this level, the Official must be proficient and experienced in course evaluation, with a working knowledge of Eventing Risk Management, dispute resolution and disciplinary matters.

Evaluation Requirements for Transfer-up:

- a) Two (2) positive evaluations to be obtained for transfer to Level 3 at CCI4*-S at two different Shows, within two years.
- b) One (1) evaluation to be obtained **before** the in-person FEI Level 3 course.
- c) One (1) negative evaluation will require two (2) additional positive evaluations.

Evaluation Protocol:

- a) Evaluations to take place at Events with several levels of competitions, and a minimum of 15-20 starters for that category.
- b) Evaluations are made by an Assessing Team of Officials of Level 3 status with at least one Level 4, and the team must be different for the two (2) evaluations; it will be composed of PGJ (or Foreign member), TD, CD and Chief Steward. Each Assessing Team must have at least one member of foreign nationality. The FEI will determine the GJ Member.
- c) Check-list for Assessor Teams and Transferees will be provided to define competencies required.
- d) Official Exchange Programme funds requests will be reviewed on a case by case basis, to assist candidates from countries of continents with less opportunities. [Back to L3 Judges](#)

Level 4 Eventing Judges

Evaluation Requirements for Transfer-up:

- a) Two (2) positive evaluations to be obtained for transfer to Level 4 (including 1 Long Format) at CCI4* or CCI5*, at two (2) different Shows, within two years.
- b) One (1) evaluation to be obtained **before** the Level 4 blended learning programme.
- c) Evaluations to take place at Events with several levels, and a minimum of 15-20 starters for that category.
- d) The Expert Assessor will complete the evaluation – this person is not part of the Officials Team at the Event. They will follow the GJ member throughout the duration of their assignment and report back to the FEI. The Expert Assessor is appointed by the FEI Eventing Department, and their expenses are covered accordingly.
- e) Check-list for Expert Assessor and Transferees will be provided to define competencies required.
- f) Official Exchange Programme funds requests will be reviewed on a case by case basis, to assist candidates from countries of continents with less opportunities. [Back to L4 Judges](#)

Level 3 Stewards

Evaluation Requirements for Transfer-up:

- a) Have one (1) positive evaluation from the Eventing Chief Steward for officiating as an Assistant Chief Steward.
- b) Have one (1) positive evaluation from the TD and PGJ whilst officiating as Eventing Chief Steward.
- c) Check-list for Assessor Teams/CS and Transferees will be provided to define competencies required. [Back to L3 Stewards](#)

Level 4 Stewards

Evaluation Requirements for Transfer-up:

- a) Two (2) positive evaluations when officiating as CS at CCI4* or CH2*/3* completed by the PGJ and the TD (one of them minimum Level 3) at two (2) different Shows, within two years.
- b) One (1) positive evaluation to be obtained **before** the Level 4 blended learning programme.
- c) Check-list for Assessor Teams and Transferees will be provided to define competencies required. [Back to L4 Stewards](#)

Level 2 Course Designers

Evaluation Requirements for Transfer-up:

- a) Officials will need to provide one (1) evaluation on their officiating, either as Assistant CD or CD, during the last 18 months. The FEI reserves the right to ask for an additional evaluation.
- b) A main CD should not be assessing more than one Assistant CD per category/level of competition.
- c) This evaluation needs to be completed at the time/conclusion of the Event and to be positive to be considered. The Assessors will discuss the outcome of their officiating before sending to the FEI.

Assessors are providing evaluations on top of their Official's duties, at their discretion.

Evaluation Protocol:

- a) If acting as Assistant CD:
 - i. Level of Competition: CCI2*-L or S, CCI3*-L or S
 - ii. The Assessors will be the main CD at the Event, officiating in the same class:
 - if of the same nationality => must be of Level 3
 - if of different nationality => can be of Level 2, with minimum three years in this FEI function
- b) If acting as main CD at a competition:
 - i. Level of Competition: CCI2*-L or S
 - ii. The Assessors will be the main TD and the PGJ (of the same class of the official seeking transfer).
- c) It is the responsibility of the Official to contact the Assessor prior to the Event, and provide them with the necessary document. [Back to L2 CD](#)

Level 3 Course Designers

Evaluation Requirements for Transfer-Up:

- a) Two (2) positive evaluations at different Shows to be obtained for transfer to Level 3, within two years.
- b) One (1) evaluation to be obtained **before** the in-person FEI Level 3 course.
- c) One (1) negative evaluation will require one (1) additional positive evaluation.

Evaluation Protocol:

- a) Evaluations are made by an Assessing Team of Officials of Level 3 status, and the team must be different for the two (2) evaluations; each Assessing Team must have at least one member of foreign nationality.
 - i. President of Ground Jury (or member if not foreign), and Technical Delegate of the category when the Candidate officiates as main CD at CCI3*- combined report.
- b) Check-list for Assessor Teams and Transferees will be provided to define competencies required.
- c) Official Exchange Programme funds requests will be reviewed on a case by case basis, to assist candidates from countries of continents with less opportunities. [Back to L3 CD](#)

Level 4 Course Designers

Evaluation Requirements for Transfer-Up:

- a) One (1) evaluation to be obtained **before** the in-person FEI Level 4 course.
- b) One (1) negative evaluation will require two (2) additional positive evaluations.
- c) The Expert Assessor will complete the evaluation – this person will be appointed as an Assistant Course Designer. They will follow the CD in charge throughout the duration of their assignment and report back to the FEI. The Expert Assessor is appointed by the FEI Eventing Department, and their expenses are covered accordingly.
- d) Check-list for the Expert Assessor and Transferees will be provided to define competencies required. [Back to L4 CD](#)

Level 2 Technical Delegates

Evaluation Requirements for Transfer-Up:

- a) One (1) evaluation to be obtained for transfer to Level 2, before attending the in-person course for transfer (time frame: 18 months). The FEI reserves the right to ask for additional evaluation(s).
- b) This evaluation needs to be completed at the time/conclusion of the Event and to be positive for consideration. The Assessors will discuss the outcome of this officiating before sending to the FEI.

Evaluation Protocol:

- a) Evaluations are made by an Assessing Team of Officials of Level 2 or 3 status, approved by the FEI:
 - i. President of Ground Jury, and Course Designer when the Candidate officiates as main TD at CCI2*-S – combined report.
- b) Check-list for Assessor Teams and Transferees will be provided to define competencies required. [Back to L2 TD](#)

Level 3 Technical Delegates

Evaluation Requirements for Transfer-Up:

- a) Two (2) positive evaluations at different Shows to be obtained for transfer to Level 3 (including 1 Long Format), within two years.
 - i. One (1) evaluation to be obtained **before** the in-person FEI Level 2 course, one (1) **after**.

Evaluation Protocol:

- a) Evaluations are made by an Assessing Team of Officials of Level 3 or 4 status, approved by the FEI, and the team must be different for the two (2) evaluations;
 - i. President of Ground Jury, and Course Designer when the Candidate officiates as main TD at CCI3*-L => combined report.
 - ii. President of Ground Jury, the main TD and the CD when the Candidate officiates as Assistant TD at CCI4*L- CCI5 => combined report.

Each Assessing Team must have at least one member of foreign nationality.

- b) Check-list for Assessor Teams and Transferees will be provided to define competencies required.

Official Exchange Programme funds requests will be reviewed on a case by case basis, to assist candidates from countries of continents with less opportunities. [Back to L3 TD](#)

Level 4 Technical Delegates

Evaluation Requirements for Transfer:

- a) Two (2) positive evaluations at different Shows to be obtained for transfer to Level 4 (including 1 Long Format), within two years
- b) Both evaluations to be obtained **before** the in-person FEI Level 4 course.
- c) The Expert Assessor will complete the evaluation – this person will be appointed as Assistant TD. They will follow the TD throughout the duration of their assignment and report back to the FEI. The Expert Assessor is appointed by the FEI Eventing Department, and their expenses are covered accordingly.
- d) Check-list for Expert Assessor and Transferees will be provided to define competencies required.

Official Exchange Programme funds requests will be reviewed on a case by case basis, to assist candidates from countries of continents with less opportunities. [Back to L4 TD](#)

Competency-based Evaluation System (CES)

The Competency-based Evaluation System addresses the following areas:

- ✓ Knowledge of FEI Rules and Regulations (CES)
- ✓ Soft skills in order to interact effectively and harmoniously (CES)
- ✓ Fitness level required to correctly perform all duties relevant to the role (CES)
- ✓ English language proficiency

FEI Officials are required to take an annual online assessment (CES) on FEI Campus. Eventing Officials are assessed on their knowledge of FEI Eventing Rules and other relevant Rules and Regulations.

FEI Officials require a specified level of English language competence as they are working in an English-speaking environment, will be expected to write reports in English, and to ensure they understand FEI Rules and Regulations and course material.

The level of English language proficiency required will differ according to the level at which they are officiating. The Common European Framework of Reference for Languages (CEFR) is used as reference:

| | | |
|---------|----|---|
| Level 1 | A2 | The user can understand phrases related to areas of relevance, can read very short and simple texts, communicate in simple ways and can write short messages. |
| Level 2 | B1 | The user can understand the main points of a clear speech, can understand a text that consists mainly of high frequency job-related language, can deal with most situations likely to arise, can describe in a simple way Events and can write simple texts on topics which are familiar. |
| Level 3 | B2 | The user can understand complex lines of arguments provided the topic is familiar; can read reports in which the writers adopt particular attitudes or viewpoints; can present clear, detailed descriptions related to the field of interest and write detailed texts related to the subject of interest. |
| Level 4 | C1 | The user can understand extended speeches, can understand long and complex texts, can express himself fluently and spontaneously, can present complex subjects and can write well-structured texts. |

Officials who have completed the official English evaluation of the FEI and who did not reach the minimum required English proficiency level according to their function and level, are given the opportunity to improve their English with a 12-month online learning license with the FEI's language training partner, at reduced cost.

Once a year, and no earlier than three months after the initial attempt, another English evaluation attempt may be requested.

Maintenance

After 15 December of each year, the FEI Eventing Department will review the status of all FEI Eventing Officials to ascertain their compliance with Maintenance requirements. Depending on their level, failure to fulfil the Maintenance requirements will result in either attending a CES Maintenance Course (in-person), a transfer down to one level lower, or a closure of the function.

Re-entering the FEI Officials' System

Any Official who has retired or has a closed function for not fulfilling the Maintenance Requirements is able to re-enter the system. Following requirements are applicable according to the discipline concerned:

An Official who has not been officiating at FEI Level for less than three years:

- ✓ Take and pass a CES Maintenance Course*.
- ✓ Comply with their annual Maintenance Requirements (CES Online Assessment) during the year, as every other Official.

*In case of a "Not passed" result at the CES Maintenance Course, a separate CES Interview Assessment will decide if the Official keeps the same level or is transferred down one level. The CES Interview Assessment is conducted in-person or online by two Course Directors.

An Official who has not been officiating at FEI Level for three to six years:

- ✓ Fulfil all transfer-up requirements according to the relevant Education System of each discipline.
- ✓ Take and pass a transfer-up course to their current level.

An Official who has not been officiating at FEI Level for more than six years:

- ✓ May only be able to re-enter at the lowest levels.
- ✓ Is required to pass a transfer-up course for the relevant level.
- ✓ Must fulfil all other transfer-up requirements according to the relevant Education
- ✓ Must fulfil all other transfer-up requirements according to the relevant Education System of each discipline.

Equivalency

The highest national education can be made equivalent to the FEI entry level education. National Federations have the opportunity to apply for Equivalency to the FEI.

The application process for Equivalency is as follows:

In order for the FEI Education & Officials Department to consider an Equivalency request, National Federations shall provide:

1. Their national education system (with a detailed description), including the different levels, entry requirements, criteria to remain listed, practical experience, exit criteria, etc.
2. A description of the standard career pathway (national, and national to international)
3. An outline of the education contents (curriculum, syllabi, examination types and evaluation criteria, with examples of the standardised education material/content)

National Federations need to ensure that their highest level Officials are familiar with the FEI Rules and Regulations, FEI Code of Ethics, FEI Conflict of Interest Policy, FEI Officials' Code of Conduct, FEI Safeguarding Policy against Harassment and Abuse, and the FEI Code of Conduct for the Welfare of the Horse.

Annex FEI Education Terminology

The Annex FEI Education Terminology is published [HERE](#).